

**GOVERNMENT OF ODISHA  
FOOD SUPPLIES & CONSUMER WELFARE DEPARTMENT**

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**RE-ADVERTISEMENT FOR CONTRACTUAL ENGAGEMENT**

Food supplies and Consumer Welfare Department, Government of Odisha invites application from prospective eligible and experienced candidates for contractual engagement for the post of State Project Manager, Rice Fortification.

Detail information including job description, eligibility criteria & general instructions for submission of application by Speed/Registered post only may be seen in the Department's website [www.foododisha.in](http://www.foododisha.in) The application shall be submitted through Speed Post/Registered Post only, addressed to "**Joint Secretary to Government (NFSA), Food Supplies & Consumer Welfare Department, Odisha Secretariat, Sachivalaya Marg, Bhubaneswar-751001**". The advertisement for engagement of State Project Manager, Rice Fortification earlier published on dated 24<sup>th</sup> July, 2019 has been cancelled herewith.

**Closing date for submission of complete application in all respect is 16<sup>th</sup> December 2019.**

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**Joint Secretary to Government  
Food Supplies & Consumer Welfare Department**

## **GENERAL INSTRUCTIONS**

1. Eligible candidates are required to submit the detailed Curriculum Vitae (CV) accompanied by self attested copies of relevant testimonials, by Registered Post/Speed Post only, so as to be received in Department by the closing time and date. Application received late after the closing date will not be considered. Also the applications received other than by Registered Post/Speed Post shall not be entertained at this end.
2. The application shall be addressed to:  
  
**Joint Secretary to Government (NFSA)  
Food Supplies & Consumer Welfare Department,  
Government of Odisha, Odisha Secretariat,  
Bhubaneswar-751001, Telephone-0674-2392163**
3. The nature of the position advertised is purely contractual subject to various norms which may change from time to time.
4. The contract to the selected candidate will be issued on annual basis. The contract may be extended maximum for three years subject to the satisfactory performance of the incumbent based on the select key performance indicators.
5. The extension of the contract cannot be claimed as a matter of right.
6. Any clarifications regarding the engagement can be obtained from the Joint Secretary to Government (NFSA) via phone call in above mentioned landline telephone number, on Government working days, during official hours.

The candidature shall stand cancelled if found to be canvassing in any manner during the recruitment process. The Department reserve the right to cancel the engagement process and/or the candidature of any/all candidates at any time, without assigning any reason thereof.

## **TERMS OF REFERENCE FOR STATE PROJECT MANAGER (RICE FORTIFICATION)**

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### **BACKGROUND:**

In order to address anaemia and micronutrient deficiency in the Country, Government of India is piloting a centrally sponsored scheme on fortification of rice and its distribution in Public Distribution System. The pilot scheme will be implemented across 15 districts in the country including Malkangiri district in Odisha. The components of the scheme include fortification of rice during the paddy milling stage, capacity building and training of different stakeholders, development of IEC material, Quality Control and Assurance and monitoring and evaluation.

The scheme envisages establishing a state project management unit to provide technical support to Food Supplies & Consumer Welfare Department, Government of Odisha and Odisha State Civil Supplies Corporation Ltd (OSCSC). The State Project Management Unit will consist of a State Project Manager and Technical Support Staffs at district. Food Supplies & Consumer Welfare Department will only hire State Project Manager (rice fortification) for implementation of the fortification of rice in PDS.

### **OBJECTIVES OF THE JOB:**

The State Project Manager, Rice Fortification (SPM - RF) will support the Food Supplies & Consumer Welfare Department, Government of Odisha for fortification of rice in PDS. S/he will work under the direct supervision of the Nodal Officer (Rice Fortification) and overall guidance of the Secretary of the department and be responsible for design, implementation, coordination, monitoring, capacity and awareness building, reporting and supporting state wide rollout of rice fortification in the state.

The State Project Manager shall be responsible for performing the following key functions (not all -inclusive):

- Support the Nodal Officer of the FS & CW Department in creating project implementation plan and supply chain including procurement of goods and services for the project.
- Coordinate with key government, non-government and external stakeholders to establish multi-stakeholder coordination platforms for smooth implementation of the project.

- Prepare terms of reference, RFP, EoIs (Expression of Interest), Master Service Agreement (MSA), Work Orders, LoI (Letter of Intent) etc for the scheme.
- Support in the evaluation of RFPs and identification of stakeholders.
- Contribute to the development of policies, guidelines, plans including scale of plan and IEC materials.
- Provide ongoing technical support and quality checks for the deliverables submitted by the Manufacturers/implementation teams.
- Prepare training manual, support development of Standard Operating Procedures and other relevant materials for field staff.
- Support FS & CW Department and OSCSC Ltd to organize and impart training to State Officials and field staff.
- Conduct awareness activities to generate demand and acceptability for fortified rice.
- Strengthen food control and quality assurance practices.
- Support the development of monitoring systems.
- Assist in the evaluation.
- Prepare technical and project reports for internal and external audiences including Government of India and articles for publication.
- Prepare and support in maintenance of compliance and procedural documentation and ensure compliance with recommended standards and regulatory requirements.
- Perform any other duties as may be assigned from time to time.

### **MINIMUM QUALIFICATIONS:**

**MBA (Regular) from a reputed institution having 5+ years' of work experience in Project Management in a reputed organization.** Master's degree in Nutrition or Public Health and Project Management Professional (PMP) Certificate is desirable, but, not mandatory.

### **LANGUAGE:**

Fluent oral and written communication skills in English. Working knowledge of Odia is essential.

### **COMPETENCIES AND SKILLS:**

The post holder should have strong technical, analytical and problems solving skills; ability to think through complex issues to conceptualize, design and execute action plans. Demonstrate passion and motivation with the ability to manage complexities, multiple tasks with commitment to deliver against multiple, tight deadlines at work. Excellent team player with ability to work

collaboratively, share information and build strong working relationships with colleagues and stakeholders from diverse backgrounds while focusing on impact and results. Excellent oral and written communication skills, presentation and documentation skills with a focus on effective procedural documentation. Maturity and presence required to effectively participate and contribute in meetings with senior government officials.

**AGE LIMIT:**

Candidates below **37 years** of age as on **31.03.2019** should apply.

**MODE OF ENGAGEMENT:**

Contractual engagement on yearly basis extendable as per the project requirement. The position will be filled up through interview of shortlisted candidates.

**PROFESSIONAL CHARGES:**

Consolidated monthly remuneration of **Rs. 1,50,000/-**.

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