

Urgent/ Email

GOVERNMENT OF ODISHA
ST & SC DEVELOPMENT, M & BCW DEPARTMENT

No.PT4-STSCD-TPR-PLAN2-0017-2023/3813 /SSD, Bhubaneswar.Dt. 12-02-2026.

From

Shri Debendra Kumar Nanda, OAS
Additional Secretary to Government.

To,

The Empanelled Agencies (SIA)
Nabakrushna Choudhury Centre for Development Studies (NCDS).
(As per list enclosed)

Sub: Expression of willingness for the "Entitlement Survey of Particularly Vulnerable Tribal Groups" (PVTG)- regarding.

Madam/Sir,

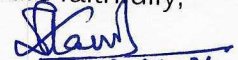
In inviting a reference to the subject cited above, I am directed to intimate that the Ministry of Tribal Affairs (MoTA), Government of India, intends to create a comprehensive database for the development of Particularly Vulnerable Tribal Groups (PVTGs) residing across 14 districts of Odisha, including mapping of their socio-economic profile and entitlements extended to PVTG households.

For the aforesaid purpose, an exhaustive field-level household survey is required to be conducted for collection, scrutiny, compilation and integration of data into the Central Server through a Mobile Application. The format for data collection, developed by the Ministry of Tribal Affairs (MoTA), is enclosed at Annexure-I for ready reference.

The ST & SC Development, M & BCW Department has decided to pay an amount of ₹120/- (Rupees One Hundred Twenty only) per household for conducting the said survey. The list of District wise MPAs along with the approximate number of PVTG households is enclosed at Annexure-II for your reference. In this connection, willingness is hereby sought from the Agencies empanelled with the Nabakrushna Choudhury Centre for Development Studies (NCDS) having requisite experience in conducting socio-economic surveys and readiness as per the eligibility criteria enumerated in the Request for Proposal (RFP) (copy enclosed), for undertaking the PVTG Entitlements Household Survey.

Therefore, you are requested to submit your willingness for the above purpose along with the name of the preferred Micro Project Agencies (one or more in order of preference) where you want to conduct the survey, to this Department through e-mail (stscdev@gmail.com) by 27.02.2026 for further necessary action at this end. A bid clarification meeting will be held in the conference hall of SCSTRTI on Dt.17.2.26 at 11.00 AM.


Yours faithfully,



Additional Secretary to Govt. 12-02-26


Memo No. 3814 / SSD, Bhubaneswar, Date: 12-02-2026

Copy forwarded to the State Project Coordinator, PMU, UNDP, for information and necessary action.


12.02.26
Additional Secretary to Govt.

Memo No. 3815 / SSD, Bhubaneswar, Date: 12-02-2026

Copy forwarded to the coordinator (SIA) NCDS, Bhubaneswar for information and necessary action.


12.02.26
Additional Secretary to Govt.

Memo No. 3816 / SSD, Bhubaneswar, Date: 12-02-2026

Copy along with copy of enclosure forwarded to the Special Officer, Statistics & Documentation Cell for information and necessary action. He is requested to host the RFP along with all other documents in the Departmental Website for information and necessary action by the intending bidders for the said PVTG Survey.


12.02.26
Additional Secretary to Govt.



Request For Proposal (RFP)
(Limited Tender Enquiry)

**Invitation of Proposal from Empaneled
Agencies with Nabakrushna Choudhary
Centre for Development Studies (NCDS)
for
Engagement of Agency/ies for PVTG
Household Survey in Odisha**

February 2026

**ST & SC Development, M&BCW Department
Government of Odisha**

Table of Contents

NOTICE FOR REQUEST FOR PROPOSAL.....	2
DATA SHEET	4
DISCLAIMER.....	5
1. INTRODUCTION	8
1.1 Objective	8
1.2. Methodology.....	9
1.3. Geographical Coverage	10
2. SCOPE OF WORK.....	11
3. INSTRUCTION TO BIDDERS	13
3.1 Pre-qualification Criteria	13
3.2. Technical Evaluation Criteria	15
3.3. Financial Quotation	17
3.4. Selection Process for Bidder.....	17
3.5. Applicable Law.....	20
4 PROJECT MILESTONES, PAYMENT TERMS (35 DAYS OF ASSUMED DURATION)	20
5. SERVICE LEVEL AGREEMENT (SLA)	22
6. KEY PERFORMANCE INDICATORS (KPIS)	23
7. MANPOWER DEPLOYMENT STRUCTURE.....	24
8. EQUIPMENT REQUIRED FOR THE TASK	26
9. DURATION OF SERVICES	27
Annexure 1 – : MPA wise Details of PVTG Household and Population.....	28
Annexure 2 – : Bank Guarantee Porforma	29
Annexure 3 - : Forwarding Letter for Technical Bid	31
Annexure 4- : Particulars of The Bidder.....	32
A. Bidder Details (To be submitted in Technical Bid Envelop).....	32
B. Bidders Past Experience Details (of Government Contracts / Assignments/ MOU).....	33
C. Bidders Past Experience Details (of Private Contracts / Assignments / MOU).....	34
Annexure 5 - : Format For Power Of Attorney.....	35
Annexure 6 - : Format For Affidavit Certifying That Entity / Promoter(S) /Director(S)/ Partners of Entity Are Not Blacklisted	36
Annexure 7 - : Undertaking For Data Security And Confidentiality	37
Annexure 8 – : Financial Strength Format.....	38
Annexure 9 – : Indicative List of Schemes for Survey.....	39
Annexure 10 -: PVTG HH Survey Questionnaire.....	42

RFP: Engagement of Agency for Conducting PVTG Household survey in Odisha

A. NOTICE FOR REQUEST FOR PROPOSAL

ST & SC Development, M & BCW Department, Govt. of Odisha

Address: Lok Seba Bhawan (Odisha Secretariat), Bhubaneswar-751001, Odisha

Email: stscdev@gmail.com; Contact No.: 0674 - 2536672

Ref No: 3812/SSD.

Dated: 12.02.2026

ST & SC Development, M&BCW Department, Govt. of Odisha invites sealed Technical Proposals from Agencies empaneled with Nabakrushna Choudhary Centre for Development Studies (NCDS) for 'RFP for Engagement of Agency For conducting door to door PVTG Household Survey across different districts of Odisha' from 25th February to 31st March 2026.

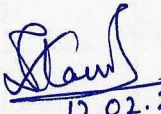
Sl. No	Information	Details
1	Name of RFP	RFP for Engagement of Empaneled Agency with NCDS for conducting door to door PVTG Household Survey across different districts of Odisha
2	Type of RFP	Limited Tender Enquiry
3	Mode of tendering	E-Tender
4	Method of Selection	Technical Evaluation
5	Bid Start Date/ Issue of RFP	Date: 12.02.2026
6	Last date for sending queries by the Bidders/ Submission of Pre-Proposal Queries date & time	Date: 16.02.2026 ; Time: 05:00 PM Queries may be sent by email: stscdev@gmail.com
7	Pre-Bid Meeting/ Pre-Proposal Meeting date & time	Date: 17.02.2026 ; Time: 11:00 AM
8	Issue of responses to pre-bid queries, addendum/ corrigendum, if Required / Upload of Pre-Bid clarification date	Date: 19.02.2026 ; Time: 05:00 PM

RFP: Engagement of Agency for Conducting PVTG Household survey in Odisha

9	Bid Due Date/ Due date & time for submission of Proposal	Date: 27.02.2026 ; Time: 05:00 PM
10	Opening of Technical Proposal	Date: 10.03.2026 ; Time: 11:00 AM
11	Technical Presentation	To be informed to the Technically Qualified Bidders only Date: 12.03.2026 ; Time: 11 AM
12	Tender Document Cost (non-refundable) including GST	Amount: INR 5,000 (Rupees Five Thousand only) in Online mode only in favour of 'DDO cum Joint Secretary' payable at Bhubaneswar. NAME: DDO cum Joint Secretary Account No: 06640200002323 IFSC Code: UCBA0000664 Branch Name: UCO Bank, Secretariat Branch

The interested bidders should download the RFP from the website:
<https://stsc.odisha.gov.in>

ST & SC Development. M& BCW Department reserves the right to cancel the bid at any time or amend/ withdraw any of the terms and conditions contained in the RFP Document without assigning any reason thereof.


12.02.26
Additional Secretary

A. NOTICE FOR REQUEST FOR PROPOSAL

ST & SC Development, M & BCW Department, Govt. of Odisha

Address: Lok Seba Bhawan (Odisha Secretariat), Bhubaneswar-751001, Odisha

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Additional Secretary

B. DATA SHEET

Sl. No.	Activity Description	Details
1	RFP Name	RFP for Engagement of Empaneled Agency with NCDS for conducting door to door PVTG Household Survey across different districts of Odisha
2	Bid Start Date/ Issue of RFP	Date: 12.02.2026
3	Last date for sending queries / Submission of Pre-Proposal Queries date & time	Date: 16.02.2026 ; Time: 05:00 PM Queries may be sent by email: stscdev@gmail.com
4	Pre-Proposal Meeting date & time	Date: 17.02.2026 ; Time: 11:00 AM
5	Issue of responses to pre-bid queries, addendum/ corrigendum, if Required / Upload of Pre-Bid clarification date	Date: 19.02.2026
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7	Opening of Technical Proposal	Date: 10.03.2026 ; Time: 11:00 AM
8	Technical Presentation	To be informed to the Technically Qualified Bidders only Date: 12.03.2026 ; Time: 11 AM
9	Signing of Agreement	Within 1 day of acceptance of LOA
10	Venue for pre-bid meeting, opening and evaluation of Technical Proposal	Conference Hall, SCSTRTI, CRPF Square, Bhubaneswar
11	Contact Details	Additional Secretary ST & SC Development M&BCW Department, Email ID: scstdev@gmail.com
12	Tender Documents on Website	https://stsc.odisha.gov.in
13	Method of Selection	Technical Evaluation
14	Bid Validity Period	180 days

C. DISCLAIMER

1. This Request for Proposal (“RFP”) is neither an agreement nor an offer by ST & SC Development, M&BCW Department, Govt. of Odisha to the prospective bidders or any third party. The purpose of this RFP is to provide interested parties with information to facilitate the formulation of their Bid pursuant to this RFP.
2. This RFP includes statements, which reflect various assumptions and assessments arrived at ST & SC Development, M&BCW Department. Such assumptions, assessments and statements do not purport to contain all the information that a party may require. This RFP may not be appropriate for all persons, and it is not possible for ST & SC Development, M&BCW Department to consider the particular needs of each party who reads or uses this RFP document. The assumptions, assessments, statements and information contained in this RFP document may not be complete, accurate, adequate or correct. Each bidder must, therefore, conduct its own investigations and analysis and should verify the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this RFP and obtain independent advice from appropriate sources.
3. Information provided in this RFP to the bidders is on a wide range of matters, some of which may depend upon interpretation of law. The information provided is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. ST & SC Development, M&BCW Department accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.
4. ST & SC Development, M&BCW Department, its employees and their agencies make no representation or warranty and shall have no liability to any person including any Bidder under any law, statute, rules or regulations, the law of contract, tort, principles of restitution or unjust enrichment or otherwise for any loss, damage, cost or expense which may arise from or be incurred or suffered in connection with this RFP, or any matter deemed to form part of this RFP, or arising in any way in relation to this RFP process.
5. Neither ST & SC Development, M&BCW Department nor their employees or their consultants make any representation or warranty as to the accuracy, reliability or completeness of the information in this RFP. ST & SC Development, M&BCW Department also accepts no liability of any nature whether resulting from negligence or otherwise, howsoever

caused arising from reliance of any Bidder upon the statements contained in this RFP.

6. The bidder should confirm that the RFP document downloaded by them is complete in all respects, including all annexures and attachments, if any. In the event the document or any part thereof is missing, the Bidder shall notify ST & SC Development, M&BCW Department immediately at the following address:

**ST & SC Development, M & BCW Department,
Government of Odisha
Address: Lok Seba Bhawan (Odisha Secretariat),
Bhubaneswar-751001, Odisha
Email: stscdev@gmail.com; Contact No.: 0674 - 2536672**

7. If no intimation is received within the last date for submission of Pre-Bid queries, it shall be considered that the RFP Documents received by the Bidder is complete in all respects and that the bidder is fully satisfied with the RFP Documents.
8. No extension of time shall be granted to any Bidder for submission of its Proposal on the ground that the Bidder did not obtain the complete set of the RFP document.
9. This RFP and the information contained herein are strictly confidential and privileged and are for the exclusive use of the bidder to whom it is issued. This RFP shall not be copied or distributed by the recipient to third parties (other than, to the extent required by applicable law or in confidence to the recipient's professional advisors, provided that such advisors are bound by confidentiality restrictions at least as strict as those contained in this RFP). In the event after the issue of the RFP, the recipient does not continue with its involvement in the Bidding Process for any reason whatsoever, this RFP and the information contained herein shall be always kept confidential by such party and its professional advisors.
10. ST & SC Development, M&BCW Department may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the statements, information, assessment or assumptions contained in the RFP documents at any time during the RFP process. Agencies are expected to keep track of the same on the portal.
11. The bidders or any third party may not object to such changes/modifications/ additions/ alterations as provided in Clause 10 above, explicitly or implicitly. Any such objection by the bidder shall make the

bidder's bid liable for rejection by ST & SC Development, M&BCW Department. Further objection by any third party shall be construed as infringement on confidentiality and privileged rights of ST & SC Development, M&BCW Department with respect to this RFP.

- 12.** ST & SC Development, M&BCW Department reserves the right in its sole discretion, without any obligation or liability whatsoever, to accept or reject any or all of the proposals at any stage of the RFP process without assigning any reasons. The decision of ST & SC Development, M&BCW Department shall be final and binding in this regard.
- 13.** Bidders shall not make any public announcements with respect to the RFP process or the RFP document. Public announcements, if any, are to be made with respect to the RFP process or this RFP shall be made exclusively by ST & SC Development, M&BCW Department. Any breach by a bidder in this regard shall be deemed to be in non-compliance with the terms and conditions of this RFP and shall render the proposal liable for rejection. ST & SC Development, M&BCW Department decision in this regard shall be final and binding on the bidder.
- 14.** By responding to the RFP, the Bidder shall be deemed to have confirmed that it has fully satisfied and understood the terms and conditions of the RFP. The Bidder hereby expressly waives any and all claims in respect thereof.
- 15.** The bid is not transferable.

1. INTRODUCTION

1.1 Objective

ST & SC Development Department, Govt. of Odisha intends to conduct the Particularly Vulnerable Tribal Groups (PVTG) Household Survey in Odisha using mobile based Digital Survey Application. Ministry of Tribal Affairs, Govt. of India is in the process of developing the dedicated digital application for systematic and comprehensive capture of data on PVTG households as well as individual entitlements. Comprehensive field survey covering all key Central and State Schemes will be done with strict timelines for saturation and real time monitoring of scheme coverage for eligible PVTG households/individuals. The platform will support accurate data collection from remote and tribal areas through offline and digital survey mechanisms. ***(Indicate List of Schemes to be covered during survey is provided at [Annexure -9](#)). The draft Survey Questionnaire shared by Ministry of Tribal Affairs is also Annexed at Annexure – 10*** for reference of the bidders. The final questionnaire will be shared once the digital application is finalized by the Ministry of Tribal Affairs. Agencies have to conduct the door-to-door household survey of the PVTG households in the identified districts as provided in the RFP using the mobile based digital survey application.

ST & SC Development Department, Govt. of Odisha seeks to engage the Agencies empaneled with Nabakrushna Choudhary Centre for Development Studies (NCDS) for carrying out various socio-economic surveys and SIA studies in the state of Odisha, for carrying out the PVTG household survey, by inviting expression of interest from the individual agencies.

The purpose of this RFP is to engage agencies with proven experience in large-scale household and individual-level field surveys, particularly in rural, tribal, and difficult-to-access areas, to support the statewide rollout of a mobile/web-based digital survey application. The survey aims to enable a comprehensive, accurate, and time-bound assessment of the coverage, effectiveness, and gaps in government scheme delivery to PVTG communities.

The selected Agency/ies shall operate under a two-tier engagement model, comprising a Field Operations Team and a Supervisory & Management Team, to ensure efficient execution, quality control, and adherence to prescribed survey protocols.

Field Operations Team (Surveyors / Enumerators) - responsible for:

- Conducting individual-level and household surveys in assigned PVTG habitations using the MoTA survey application.

- Collecting accurate demographic and scheme-related information through mobile-based data capture, including offline data collection where required.
- Ensuring correctness, completeness, and timely submission of survey data.
- Adhering to assigned geographies, timelines, and operational guidelines.

Supervisory & Management Team (Nodal Officers / Supervisors / Coordinators) – responsible for:

- Onboarding, assigning, and supervising surveyors at District, and State levels.
- Monitoring daily progress and validating survey submissions through dashboards and field checks.
- Ensuring compliance with data quality standards, confidentiality requirements, and survey protocols.
- Coordinating with ST & SC Development, M&BCW Department (Nodal Department), District Administration, Micro Project Agencies in the identified districts as required.

The engagement under this RFP is intended to support 100% individual-level coverage of the identified PVTG population within the stipulated survey timeline, based on standardized productivity norms and State-wise allocation of manpower. The selected Agency shall be responsible for hiring, background verification, training, logistics, travel arrangements, and timely payment of deployed personnel, while ensuring compliance with applicable data protection, confidentiality, and governance requirements.

This document defines the scope of work, manpower structure, roles and responsibilities, performance benchmarks, and operational expectations, and seeks to ensure a transparent, competitive, and accountable selection process for implementing the PVTG survey in a uniform and nationally consistent manner.

1.2. Methodology

1.2.1. Overview of the Proposed Survey

The proposed survey aims to conduct a comprehensive PVTG survey in a structured, transparent, and time-bound manner using a digital survey application. **The survey will cover all identified PVTG individuals and households across 20 Micro Projects in 14 districts of Odisha.**

The selected agency/ies will deploy trained surveyors and supervisors to conduct the large scale survey in a time bound manner. Surveyors will visit PVTG habitations and collect individual-level information using mobile devices, even in remote areas with poor or no internet connectivity. The application will support offline data capture and secure upload once network connectivity is

available. The number of surveyors will be allocated proportionately based on the PVTG population in each district to ensure completion within the stipulated 35-day timeline. Supervisors at District, and State level will monitor survey progress and verify data quality on a regular basis. Standard training and operating procedures will be followed to maintain uniformity across districts. Strong measures will be adopted to ensure data security, confidentiality, and compliance with applicable data protection guidelines. The survey through digital app will provide real-time visibility of survey progress to State authorities as well as MoTA. Overall, the approach ensures accurate, reliable, and timely data collection to support effective planning and delivery of welfare schemes for PVTGs.

1.3. Geographical Coverage

- The proposed survey shall be implemented across **14 Districts, covering a total of 20 Micro Project Agencies** with identified PVTG populations. **(District and MPA wise Indicative PVTG HHs and Populations is at [Annexure 1](#) for reference)**
- The selected agency/ies shall plan and deploy adequate field resources to ensure **100% individual-level coverage** across the defined geographies, including remote, difficult-to-access, and dispersed habitations, while adhering to the operational and quality standards prescribed under this RFP.
- One or more than one agencies may be selected for conducting the survey. Allocation of districts/MPAs to the selected agencies shall be done based on the experience of agencies working in the respective districts and knowledge of the local geography, language and tribal culture.
- Rationalization of number of PVTG households to be covered by a single selected agency shall be done while allocation of districts/MPAs in order to ensure uniformity and timely completion of work

2. SCOPE OF WORK

The hired agency/ies will be responsible for end-to-end planning, coordination, and execution of assigned initiatives, ensuring alignment with project objectives and stakeholder expectations. This includes managing cross-functional teams, monitoring progress against defined milestones, mitigating risks, and delivering high-quality outcomes within stipulated timelines and budgets. The selected Agency shall ensure the following:

A. Human Resource Management

- Hiring of qualified and language-proficient personnel to carry out the field survey
- Background verification of all field staff
- Submission of Daily Progress Update by the Survey Team
- Ensuring timely completion of the survey

B. Training and Quality Assurance

- Conduct mandatory training before survey deployment
- Implement quality control mechanisms

C. Operational Management

- Ensure that field surveyors are equipped with android mobile phone which are loaded with the Digital application designed for the survey.
- Micro-planning and route mapping for surveyors
- Daily progress monitoring and bottleneck resolution
- Logistics management (travel, accommodation, safety)
- Establishment of district control rooms at the office of respective Micro Project Agencies (MPAs) and briefing of the progress of field survey to the SO, MPAs on a daily basis.

D. Data Management

- Real-time data synchronization
- Daily data quality reports
- Maintenance of physical records as backup
- Data security and encrypted transmission
- Resolution of data discrepancies within 48 hours

E. Reporting and Documentation

- Daily progress reports (surveyor-level)

- Weekly consolidated reports (district-level)
- Weekly analytical report (state-level) by the survey team by compiling the data of all MPAs
- Incident reports for any field challenges
- Final Comprehensive survey report with recommendations within 7 days of completion of the survey

F. Stakeholder Coordination

- Regular coordination meetings with District Administration
- Liaison with Nodal Department (ST & SC Development Department)
- Engagement with Gram Panchayats and local bodies
- Communication with tribal communities and leaders
- Coordination with other implementing agencies

G. Grievance Management

- Recording and categorizing grievances in the digital application
- Escalation of critical grievances to appropriate authorities on priority basis
- Follow-up on grievance redressal

H. Compliance and Governance

- Adherence to all survey protocols defined by Nodal Department
- Compliance with data protection and privacy regulations
- Maintenance of confidentiality of beneficiary information
- Submission of the entire data set (both soft and hard copies) to the Nodal Department for record, audits and inspection purpose

3. INSTRUCTION TO BIDDERS

3.1 Pre-qualification Criteria

The bidder must fulfil all the conditions/criteria mentioned in this section.

ST & SC Development Department seeks to engage the Agencies empaneled with NCDS for carrying out various socio-economic surveys and SIA studies, for carrying out the PVTG Household survey in the state of Odisha by inviting expression of interest from the individual agencies.

- Agencies empaneled with NCDS, who have experience in providing efficient manpower and staffing solutions for seamless delivery of holistic survey services shall be invited to submit their technical proposals.
- The bidder must be reputed, and experienced Firm / Company/ Private Limited / PSU/CSO registered in India.
- Before opening and evaluation of the technical proposals, each bidder will be assessed based on the following pre- qualification criteria. The bidder is required to produce the copies of the required supportive documents / information as part of their technical proposal failing which the proposals will be rejected.

S. No.	Section	Details	Document
1	Registration	<ul style="list-style-type: none">• The Applicant / Bidder should be a legally registered entity in India as a Company incorporated under the Companies Act, 1956/2013 (as amended), or a Partnership Firm / Limited Liability Partnership (LLP) registered under the LLP Act, 2008, or a Civil Society Organization such as a Society registered under the Societies Registration Act, 1860, or a Trust registered under the Indian Trusts Act, 1882, or a Not-for-Profit Company	<ul style="list-style-type: none">• Copy of Certificate of Incorporation• Registration Certificate• PAN No.• GST No. (updated GST Clearance along with Challan)• Certificate/Letter of Empanelment with NCDS

		<p>registered under Section 8 of the Companies Act, 2013, engaged in providing human resource solutions / consultancy / large scale survey / social development support services.</p> <ul style="list-style-type: none"> • Should have been operating for the last five years excluding this Financial Year • Should be Empaneled under Nabakrushna Choudhary Centre for Development Studies (NCDS) for carrying out various socio-economic surveys and SIA studies 	
2	Turnover	The Applicant/Bidder shall have an annual turnover of not less than INR 5 Lakh during the last three financial years. 2022-23, 2023-24, 2024-25	Certificate from statutory auditor/CA indicating financial turnover for the last 3 years Refer Annexure 7
3	Relevant Experience	The Applicant/Bidder shall have successfully executed a minimum of one (01) survey-based projects in the last five years, preferably involving large-scale field deployment	Copies of Work Orders / Agreements Completion Certificates / Client Experience Certificates Refer Annexure 4 B & C
4	Blacklisting	Applicant/Bidder should not be blacklisted by any Central/State Government/Public Sector Undertaking / Judicial pronouncement in India.	Self-Certified Undertaking on Company Letterhead (Refer Annexure 6)
5	Data Privacy & Confidentiality Compliance	The agency must ensure confidentiality of household data and compliance with applicable data protection and Government data-sharing guidelines.	Self-declaration / Data Security Policy (Refer Annexure 8)

3.2. Technical Evaluation Criteria

S. No.	Evaluation Criteria	Scoring Method	Max Score	Supporting Documentation
1	Experience in Deploying Surveyors / Field Enumerators (Similar Project Experience) in Last 5 Years	<ul style="list-style-type: none"> • large-scale surveys (> 500 HH): 10 points each • medium-scale surveys (>100 upto 500 household): 7 points each • small-scale surveys (upto 100 household): 5 points each (Max 3 survey projects)	30	MOUs / NSAs / Work Orders / Contracts issued by Government or Private organizations as per Annexure 3B & 3C
2	Experience in Tech-Enabled Household-Level Surveys (Mobile apps, GPS tagging, photo capture, dashboards)	<ul style="list-style-type: none"> • > 3 tech-enabled household surveys: 15 points • >2 and ≤ 3 tech-enabled surveys: 10 points • 1 tech-enabled survey: 5 points Surveys to include specimen outputs demonstrating multilingual and geographically diverse implementations	15	Sample survey screenshots, dashboards, mobile app details, GIS/photo capture evidence
3	Experience of Working in Tribal / PVTG-Dominated Areas	<ul style="list-style-type: none"> • ≥ 3 projects in tribal regions: 10 points • 1–2 projects in tribal regions: 5 points • Additional points will be given for working in PVTG Dominated Areas: upto 5 points (1 point for each project taken up in PVTG area) 	15	Work Orders / Contract Agreements issued by Central or State Government Departments, PSUs, Autonomous Bodies, or reputed organizations clearly indicating scope of work in tribal / PVTG-dominated districts or blocks Note : Minimum of 2 CVs mentioned in Section 7 to be submitted.

S. No.	Evaluation Criteria	Scoring Method	Max Score	Supporting Documentation
4	Manpower Strength – Availability of Field Surveyors	<ul style="list-style-type: none"> • ≥ 30 trained surveyors deployed: 15 points • 20 – 30 surveyors deployed: 10 points • 10 – 20 surveyors deployed: 5 points 	15	HR records, deployment database extracts (anonymized, if required)
5	Technical Presentation & Approach (Hiring strategy, deployment plan, risk mitigation, community engagement, PVTG sensitivity)	<ul style="list-style-type: none"> • Comprehensive, practical, and context-sensitive technical approach: 25 points 	25	Technical presentation and supporting methodology documents
Total				100

Note to bidders:

- A tech-enabled survey shall be deemed successfully completed only upon digital capture of an individual survey record, with the corresponding data output and report being generated and readily available for review and dissemination.
- Minimum qualifying marks is 70. All bidders above 70 marks will be considered technically qualified for the survey.
- Bid is liable for rejection if the evaluation criteria are not met.

3.3. Financial Quotation

There shall be no financial quotation invited from the bidder.

- **An amount of Rs 120/per Household has been fixed by the Nodal Department for the purpose of survey.**
- The amount is inclusive of the cost of Human resource fees, equipment cost, travel and logistics cost, cost of preparation of survey report, applicable agency commission/overheads, including supervision, validation, reporting, and all incidental expenses.

3.4. Selection Process for Bidder

I. Opening of Bids

1. The Bids shall be opened by the Authority in the presence of those Bidders or their authorized representatives who may choose to attend at the time of bid opening.
2. The representatives of the bidders shall carry a valid identity card and/or a letter of authorization issued by the bidder to establish their bona fide representation for attending the bid opening.
3. The venue, date, and time for opening of the Pre-Qualification Bids shall be as specified in the Fact Sheet.
4. Only the Technical Bids of those bidders who qualify in the Pre-Qualification stage shall be opened and evaluated.

II. Preliminary Examination of Bids

The Authority shall examine the bids to determine whether they are complete, duly signed, and generally in order. Any bid found to be non-responsive, incomplete, or not meeting the requirements of this RFP shall be rejected and shall not be considered for further evaluation.

Initial scrutiny shall be carried out, and bids shall be treated as non-responsive if they are:

1. Not submitted in the format prescribed in the RFP document.
2. Submitted without the required Letter of Authorization / Power of Attorney.
3. Found to have suppressed, misstated, or misrepresented material information.
4. Submitted with incomplete information, conditional offers, subjective qualifications, or partial submissions.
5. Submitted without the mandatory documents as specified in the RFP.
6. Non-compliant with any of the terms and conditions of the RFP.
7. Submitted with a bid validity period shorter than that specified in the RFP.
8. Found deficient for any other reason considered material and critical by the Authority.

III. Evaluation Process

1. Tender Evaluation Committee constituted by the Authority shall evaluate the bids and all supporting documents submitted by the bidders. Failure to submit the requisite supporting documents may result in rejection of the bid.
2. The decision of the Tender Evaluation Committee shall be final and binding. No correspondence shall be entertained outside the formal evaluation process.
3. The Tender Evaluation Committee may invite bidders for presentations or meetings, if required, to seek clarifications or confirmations on their proposals.
4. The Authority reserves the right to accept or reject any or all bids without assigning any reason thereof.
5. Evaluation of bids shall be carried out strictly in accordance with the criteria and methodology specified in this RFP.

The evaluation shall be conducted in the following stages:

Stage 1: Pre-Qualification Evaluation

- a) The Authority shall verify the RFP document fee.
- b) Only those bidders meeting all the Pre-Qualification criteria specified in the RFP shall be declared pre-qualified. Failure to meet any single criterion shall result in

disqualification.

- c) The list of pre-qualified and disqualified bidders shall be notified and intimated to the bidders.
- d) Technical Bids of bidders who do not qualify the Pre-Qualification stage shall not be opened.

Stage 2: Technical Evaluation and Selection of the Bidders

- a) Technical Bids shall be evaluated only for those bidders who qualify in Stage 1.
- b) The Authority shall assess the Technical Bids to determine whether they are substantially responsive to the requirements of the RFP.
- c) The technical proposals shall be evaluated as per the Technical Evaluation Framework specified in the RFP.
- d) Bids submitted without mandatory documents such as Mandatory Authorization Forms, Technical Compliance Statements, or with deviations from prescribed requirements shall be liable for rejection.
- e) Each bidder shall be assigned a Technical Score (TQ Score) based on the evaluation criteria.
- f) Minimum qualifying marks is 70. All bidders above 70 marks will be considered technically qualified shall be considered for the survey .
- g) One or more than one agencies may be selected for conducting the survey. Allocation of districts/MPAs to the selected agencies shall be done based on the experience of agencies working in the respective districts and knowledge of the local geography, language and tribal culture.
- h) Rationalization of number of PVTG households to be covered by a single selected agency shall be done while allocation of districts/MPAs in order to ensure uniformity and timely completion of work.

3.5. Applicable Law

The work-order will be governed by the laws and procedures established by the Govt. of India/ State Government within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/processing.

4. PROJECT MILESTONES, PAYMENT TERMS

Milestone No.	Phase / Milestone Name	Activities (Definitive Tasks)	Timeline (T0 = Project Inception Date)	Deliverables / Acceptance Criteria	Payment (%)
M1	Hiring & Onboarding of Human Resources	<ul style="list-style-type: none"> • Finalization of implementation plan • District/MPA wide deployment strategy (to include phase wise distribution of geography in case of covering more than one district) • Final manpower plan approval • Hiring of surveyors and supervisors • Background verification & Issuance of ID cards • Mapping of surveyors to locations • Logistics and device readiness 	T0+5 days	<ul style="list-style-type: none"> • Approved deployment plan • Mobilization readiness report • List of deployed manpower • Verified onboarding records (to be defined by the Nodal Dept.) 	10%

Milestone No.	Phase / Milestone Name	Activities (Definitive Tasks)	Timeline (T0 = Project Inception Date)	Deliverables/ Acceptance Criteria	Payment (%)
M2	Training & Readiness	<ul style="list-style-type: none"> • Classroom and field training on • survey methodology • Mobile application usage training • Data privacy and conduct briefing • Mock surveys 	T0+7days	<ul style="list-style-type: none"> • Training completion report 	10%
M3	Field Survey – Phase I (50%)	<ul style="list-style-type: none"> • Household surveys using mobile application • Daily progress reporting • Supervisory checks validation and corrections • Data synchronization and completeness • Issue resolution 	T0+ 30 days	<ul style="list-style-type: none"> • 100% household survey completion • Clean and validated dataset 	40%
M4	Closure & Final Reporting	<ul style="list-style-type: none"> • Submission of final reports • MPA/District-wise summaries • Manpower reconciliation • Compliance • Documentation 	T0+35 days	<ul style="list-style-type: none"> • Final acceptance report • Completion certificate 	40%

*Please Note : Closure activities may overlap last survey days and be completed within 2–3 buffer days, without impacting field timeline.

**Payments shall be released strictly on milestone completion and certification by the designated authority. Any shortfall in manpower deployment, training quality, survey coverage, or data quality shall attract proportionate deductions.

5. SERVICE LEVEL AGREEMENT (SLA)

Note : The Service Level Agreements (SLAs) specified herein are indicative in nature and shall be implemented in accordance with the requirements, guidelines, and directions of the respective State Department.

SLA No.	SLA Parameter	Service Level Requirement	Penalty / Action
1	Overall Penalty Cap	Aggregate penalties under SLA shall not exceed 5% of total project value	Penalty capped at 5% of total project value
2	Mobilization, Onboarding & Training	Completion of mobilization, onboarding, and training of all approved surveyors and supervisors within T0 + 15 days	Penalty of 1% as per State discretion for delay beyond timeline
3	Manpower Deployment Availability	Minimum 90% of approved manpower strength to be deployed throughout project duration	0.5% of overall value of total project value for every 1% Shortfall
4	Overall Survey Completion Timeline	100% household surveys completed within T0 + 40 days (including training and field survey)	1% of total contract value per day of delay, subject to max 10% of the project Value
5	Surveyor Productivity	Average productivity of minimum 10 surveys per surveyor per day	0.5% of overall value of total project value for every single shortfall per day of surveyor productivity
6	Data Completeness	Minimum 100% of mandatory data fields to be correctly filled	0.5% of milestone value for every 1% deficiency
7	Data Accuracy & Acceptance Rate	Minimum 95% data accuracy and acceptance rate after supervisory Validation	Re-survey at Agency's cost

8	Data Synchronization Timeliness	At least 80% of collected data synced within 24 hours of network Availability	0.5% of project value per day of delay
9	Supervisory Coverage	100% supervisory coverage as per approved supervisory plan	0.5% of project value
10	Attrition & Replacement	Replacement of surveyors/supervisors within 5 Working days of attrition or absence	0.25% of project value per incident
11	Grievance & Escalation Resolution	Resolution of grievances/escalations within 48 hours of reporting	0.25% of project value per incident

6. KEY PERFORMANCE INDICATORS (KPIs)

S. No.	Key result area	Measurable target
1	Survey completion rate	100% of targeted households within timeline
2	Data accuracy	Minimum 95% (based on verification sample)
3	Daily data upload	80% same-day upload
4	Staff retention	As determined by SLA 5.10
5	Re-survey requirement	As determined by the respective District Administration and Nodal Department

7. MANPOWER DEPLOYMENT STRUCTURE

S. No.	Stakeholder	Role	Responsibilities	Qualifications
1	Surveyor (Enumerator)	Field Data Collector	<ul style="list-style-type: none"> • Conduct household/individual surveys • Verify respondent identity using survey app • Ensure correctness and completeness of responses • Follow assigned geography and adhere to protocols 	<ul style="list-style-type: none"> • The surveyor shall have passed Class XII (12th Standard) or equivalent from a recognized Board or Institution. • Mandatory proficiency in local tribal language(s). • Functional proficiency in English for understanding survey tools and reporting. • Valid two-wheeler driving license with practical riding experience. • Prior experience in household surveys, census, or social sector field studies. • Familiarity with mobile-based data collection tools. • Experience working in tribal, rural, or difficult terrain areas.
2	Supervisor / Field Supervisor	First-Level Supervisor	<ul style="list-style-type: none"> • Supervise day-to-day field activities of surveyors • Verify survey submissions and resolve field-level issues 	<ul style="list-style-type: none"> • Graduate degree in any discipline. • Minimum 3–5 years of field supervision experience. • Prior experience in government or large-scale surveys preferred.

S. No.	Stakeholder	Role	Responsibilities	Qualifications
			<ul style="list-style-type: none"> • Conduct random field checks and re-verifications • Ensure daily productivity and quality standards 	<ul style="list-style-type: none"> • Ability to manage and guide multiple surveyors simultaneously.
3	District Head (District Coordinator / District Nodal Officer)	District-Level Supervisor	<ul style="list-style-type: none"> • Coordinate survey operations at district level • Approve/reject validated survey submissions • Monitor district-level progress and data quality • Coordinate with district administration and State Head • Address escalations from Supervisors 	<ul style="list-style-type: none"> • Graduate degree (preferably in Economics, Statistics, Social Sciences, or related fields). • Minimum 5 years of experience in large-scale surveys, government programmes, or monitoring & evaluation roles. • Proven experience in managing district-level field teams. • Strong coordination and reporting skills.
4	State Project Manager / State Nodal Officer)	State-Level Oversight & Governance	<ul style="list-style-type: none"> • Overall responsibility for survey execution in the State • Final review of district-level progress and data quality • Liaison with Nodal Department • Ensure adherence to timelines, SLAs, and compliance requirements • Escalation handling and issue resolution 	<ul style="list-style-type: none"> • Graduate degree in Economics, Statistics, Public Policy, Social Sciences, or related fields. • Minimum 7–10 years of experience in managing large-scale government surveys or programmes. • Prior experience in state-level project management and coordination. • Strong leadership, reporting, and stakeholder management skills.

8. EQUIPMENT REQUIRED FOR THE TASK

The agency will be responsible for arranging and maintaining all equipment necessary for the successful execution of the task.

S. No.	Equipment	Equipment Specifications
1	Digital Equipment and accessories (Per Surveyor)	<ul style="list-style-type: none"> • Smartphone/Tablet • Android 8.0 or above, minimum 4GB RAM, 64GB storage • GPS-enabled with location accuracy • Good quality camera (minimum 13MP) • Battery capacity minimum 4000mAh • Pre-installed MoTA survey application • Power bank (20,000mAh capacity) • Protective case and screen guard • Charging cables and adapters
2	Connectivity	<ul style="list-style-type: none"> • SIM card with adequate data plan (minimum 2GB per day) • Fallback connectivity solution (offline data storage capability) • 6.2 Support Equipment <p>For Supervisors:</p> <ul style="list-style-type: none"> • Laptop (Core i5, 8GB RAM, Windows 10/11) • Portable printer • Mobile hotspot device
3	Digital Equipment (Coordinators/Nodal Heads)	<ul style="list-style-type: none"> • Desktop computer/laptop with peripherals • Printer-scanner-copier multifunction device • Projector for training sessions • Backup power solution (UPS) <p>For State Office:</p> <ul style="list-style-type: none"> • Server infrastructure (if hosting state-level data)

		<ul style="list-style-type: none"> • Networking equipment • Video conferencing setup • Data backup systems
4	Survey kits (Per Surveyor)	<ul style="list-style-type: none"> • Identity cards for surveyors • Consent forms (printed) • Information brochures in local languages • Stationery (notebooks, pens, folders) • Survey protocol handbook <p>Safety equipment:</p> <ul style="list-style-type: none"> • First aid kits • Raincoats/protective gear • Torches/flashlights for remote areas
5	Mobility support	<ul style="list-style-type: none"> • Vehicles (as per terrain - motorcycles/4-wheelers) • Fuel reimbursement provisions
6	Infrastructure Requirements	<ul style="list-style-type: none"> • State Project Office with IT infrastructure • District control rooms with basic facilities • Training centres (can be on rental basis)

9. DURATION OF SERVICES

The contract shall be awarded for a period of forty-five (45) days, comprising fifteen (15) days for planning and preparatory activities and thirty (30) days for survey execution. The contract period may be extended, if required, based on mutual agreement between the Authority and the selected agency.

Annexure 1 – : Micro Project wise Indicative List of PVTG Household and Population

MPA Wise Households & Population as per PM JANMAN

SL	District	Name of the MPA	Households	Population
1	Angul	PBDA, Jamardihi	1927	8686
2	Deogarh	PBDA, Rugudakudar	1139	4264
3	Dhenkanal	JDA, Kamakhyanagar	3730	14324
4	Gajapati	SDA, Chandragiri	4049	21163
	Gajapati	LSDA, Serango	2974	13199
5	Ganjam	Tumba Dev Agency, Patrapur	3242	14163
6	Jajpur	BJDA, Sukinda	338	1699
7	Kalahandi	KKDA, Lanjigarh	8274	37994
8	Kandhmal	KKDA, Belghar	2858	12497
9	Kendujhar	JDA, Gonasika	4423	23071
		PBDA, Banspal	13576	68313
10	Malkangiri	BDA, Mudulipada	2945	11859
		DDA, Kudumulguma	2471	11013
11	Mayurbhanj	LDA, Moroda	1923	6832
		HK & MDA	883	2833
12	Nuapada	CBDA, Sunabeda	1921	5061
13	Rayagada	SDA, Putasing	6933	33646
		DKDA, Chatikona	2224	8811
		DKDA, Parsali	775	2962
14	Sundargarh	PBDA, Khuntgaon	2097	9370
		Total	68702	311760

Annexure 2: THE BANK GUARANTEE PROFORMA

Ref: _____

Date:

Bank	Guarantee	No.

<Name>

<Designation>

<Address>

<Phone Nos.>

<Fax Nos.>

<Email IDs.>

Whereas <<name of the Sole Bidder / Lead member in case of consortium and address>> (hereinafter called “the Bidder”) has undertaken, in pursuance of contract no. <Insert Contract No.> dated. <Date> to provide Implementation services for <<name of the assignment>> to <<name of the State Department>> (hereinafter called “the Authority”)

And whereas it has been stipulated by in the said contract that the bidder shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with its obligations in accordance with the contract.

And whereas we, <Name of Bank> a banking company incorporated and having its head/registered office at <Address of Registered Office> and having one of its offices at <Address of Local Office> have agreed to give the supplier such a bank guarantee.

Now, therefore, we hereby affirm that we are guarantors and responsible to you, on behalf of the Bidder, up to a total of INR <Insert Value> (Rupees <Insert Value in Words>) and we undertake to pay you, upon your first written demand declaring the Bidder to be in default under the contract and without cavil or argument, any sum or sums within the limits of INR <Insert Value> (Rupees <Insert Value in Words> only) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the bidder before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the Bidder shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This Guarantee shall be valid until **<<Insert Date>>**

Notwithstanding anything contained herein:

- I. Our liability under this bank guarantee shall not exceed INR **<Insert Value>** (Rupees **<Insert Value in Words>** only).
- II. This bank guarantee shall be valid up to **<Insert Expiry Date>**
- III. It is condition of our liability for payment of the guaranteed amount or any part thereof arising under this bank guarantee that we receive a valid written claim or demand for payment under this bank guarantee on or before **<Insert Expiry Date>** failing which our liability under the guarantee will automatically cease.

Date _____

Place _____ Signature _____

Witness _____ Printed Name _____

(Bank's common seal)

Annexure 3 – : FORWARDING LETTER FOR TECHNICAL BID

(To be submitted in the letterhead of the bidder in the technical bid envelop)

To

The <<name of the State Department>>

Date:

Sub.: Engagement of Agency for Conducting PVTG Household survey in Odisha under RFP

Reference No. _____

Sir / Madam,

We are submitting herewith our technical proposal for providing **Agency Selection for Hiring of Surveyors & Supervisors for PVTG survey** We are enclosing the Bank Draft/Bankers Cheque No, Dated.....(amount.....) towards tender cost/fee drawn on.....Bank in favour of "XXXXXXXXXXXXXXXXXXXX" payable at <<Location as designated by State Government>>

We agree to accept all the terms and condition stipulated in your tender reference no. cited above. We also agree to submit Performance Security as mentioned.

We agree to keep our offer valid for the period stipulated in your tender enquiry.

Enclosures:

- 1.
- 2.
- 3.
- 4.
- 5.

Signature of Authorized signatory (with Office Seal)

Name & Designation:

Date:

Place:

Annexure 4- : PARTICULARS OF THE BIDDER

A. Bidder Details (To be submitted in Technical Bid Envelope)

- 1) Name:
- 2) Registered Address:
- 3) Communication Address:
- 4) Phone (Land Line / Mobile):
- 5) Email id:
- 6) Type of Organization: Company / Partnership / Trust / Society/Civil Society organization:

DECLARATION OF WILLINGNESS TO TAKE UP THE SURVEY

We do hereby declare our willingness to take up the PVTG Household Survey as per the Terms of Reference of the RFP. Based on our experience and working in the tribal districts and PVTG dominated regions, the preference of districts for conducting the survey are as follows:

- 1.
- 2.
- 3.
- 4.
- 5.

*****NB: Please refer to the districts provided at Annexure 1**

Signature of Authorized signatory (with Office Seal)

Name & Designation:

Date:

Place:

B. Bidders Past Experience Details (of Government Contracts / Assignments/ MOU)

S. No.	Client Name & Address *	Number of Survey Based Manpower Provided	No. of HHs Surveyed	Project Costs in INR	Start Date (DD/MM/Y)	Completion Date (DD/MM/Y)	Page no of the Attached Work Order / Experience Certificate*

*Kindly mention the projects year-wise starting from the most recent project undertaken. Project undertaken for Government Establishment at Central/State/District/ PSUs etc only shall be mentioned here.

**Photocopies of Work Orders/ Sanction Orders/ MOUs/ Engagement Letters/ Completion Certificates of equivalent projects to be attached. More lines can be added for enumerating experience in survey projects. Mention the Page no (s) in your bid where the copies of the relevant work order / contract is (are) placed.

Authorized Signatory with Date and Seal :

Name : _____

Designation : _____

Address of Bidder : _____

Contact Number of Bidder : _____

Email id of Bidder : _____

C. Bidders Past Experience Details (of Private Contracts / Assignments / MOU)

S. No	Client Name & Address *	Number of Survey Based Manpower Provided	No. of HHs Surveyed	Project Costs in INR	Start Date (DD/MM/YY)	Completion Date (DD/MM/YY)	Page no of the Attached Work Order / Experience Certificate**

*Kindly mention the projects year-wise starting from the most recent project undertaken. Project undertaken shall be mentioned here.

**Photocopies of Work Orders/ Sanction Orders/ MOUs/ Engagement Letters/ Completion Certificates of equivalent projects to be attached. More lines can be added for enumerating experience in survey projects. Mention the Page no (s) in your bid where the copies of the relevant work order / contract is (are) placed.

Authorized Signatory with Date and Seal :

Name : _____

Designation : _____

Address of Bidder : _____

Contact Number of Bidder : _____

Email id of Bidder : _____

Annexure 5 - : FORMAT FOR POWER OF ATTORNEY

(notarized on Stamp Paper of Rs.100/-)

I, _____, the _____ (Designation) of _____ (Name of the Organization) in witness where of certify that _____ <Name of person> is authorized to execute the attorney on behalf of _____ <Name of Organization>, _____ <Designation of the person> of the company acting for and on behalf of the company under the authority conferred by the _____ <Notification/ Authority order no.> Dated _____ <date of reference> has signed this Power of attorney at _____ <place> on this day of _____ <day><month>, _____ <year>.

The signatures of <Name of person> in whose favour authority is being made under the attorney given below are hereby certified.

Name of the Authorized Representative:

(Signature of the Authorized Representative with Date)

CERTIFIED:

Authorized Signatory with Date and Seal :

Name : _____

Designation : _____

Address of Bidder : _____

Contact Number of Bidder : _____

Email id of Bidder : _____

Annexure 6 - : FORMAT FOR AFFIDAVIT CERTIFYING THAT ENTITY / PROMOTER(S) /DIRECTOR(S)/PARTNERS OF ENTITY ARE NOT BLACKLISTED

(to be furnished in the technical proposal)

(notarized on Stamp Paper of Rs.100/-)

Affidavit

I, M/s. (the name of the agency with address of the registered office) hereby certify and confirm that we or any of our promoter(s) / Director(s) are not barred by <<name of the State Department>> / or any other entity blacklisted by any State Government or Central Government / Department / Organization in India from participating in Tenders as on the _____(Date of Signing of this proposal).

We further confirm that we are aware that, our proposal for the captioned Project would be liable for rejection in case any material misrepresentation is made or discovered at any stage of the Bidding Process or thereafter during the agreement period.

Dated this Day of, 2026

Authorized Signatory with Date and Seal :

Name : _____

Designation : _____

Address of Bidder : _____

Contact Number of Bidder : _____

Email id of Bidder : _____

Annexure 7 – FINANCIAL STRENGTH FORMAT

S.No.	Financial Year	Turnover	Certificate from CA / Statutory Auditor Attached (Yes/No)
1	FY 2022–23		
2	FY 2023–24		
3	FY 2024–25		

Note:

- The turnover must be \geq INR 5 Lacs mostly from survey-based services for every year.

Authorized Signatory

Name:

Designation:

Seal:

Annexure 8—UNDERTAKING FOR DATA SECURITY AND CONFIDENTIALITY

This is to undertake that [Name of Agency], having its registered office at [Address], shall ensure complete confidentiality, security, and lawful handling of all household-level and beneficiary data collected, accessed, processed, or stored during the course of execution of [Name of Project/Scheme] under [Name of Ministry/Department].

We hereby affirm and undertake the following:

1. Confidentiality of Data

The agency shall maintain strict confidentiality of all household data and shall not disclose, share, publish, or transfer any data to any third party without prior written approval of the competent authority.

2. Data Protection Compliance

The agency shall comply with all applicable data protection laws, rules, policies, and guidelines issued by the Government of India, including Government data-sharing and data security guidelines, as amended from time to time.

3. Purpose Limitation

The data shall be used strictly for official purposes related to the approved project/scheme and for no other purpose whatsoever.

4. Data Security Measures

Adequate technical and organizational safeguards shall be put in place to prevent unauthorized access, misuse, loss, alteration, or destruction of data.

5. Restricted Access

Access to data shall be limited only to authorized personnel involved in the project, and such personnel shall be bound by confidentiality obligations.

6. Data Retention and Disposal

The data shall be retained only for the duration specified by the competent authority and shall be securely deleted or returned upon completion of the assignment or as directed by the Government.

7. Liability for Breach

The agency shall be fully responsible and liable for any breach of data security or confidentiality and shall be subject to penal, legal, and administrative action as per applicable laws and Government rules.

This undertaking is given with full understanding of its implications and shall remain binding throughout the project period and thereafter, as applicable.

Authorized Signatory

Name: _____

Designation: _____

Agency Name: _____

Signature: _____

Date: _____

Seal: _____

Annexure 9 -: LIST OF INDICATIVE SCHEMES ON WHICH DIGITAL SURVEY IS TO BE CONDUCTED

S. No.	Scheme / Card Name
1	Aadhaar
2	PMJAY (Ayushman Bharat – PM Jan Arogya Yojana)
3	Immunization Card
4	MGNREGA Job Card
5	Kisan Credit Card
6	Ujjwala LPG Book
7	Ration Card
8	UDID Card
9	JSY (Janani Suraksha Yojana)
10	PM Kisan
11	Pradhan Mantri Fasal Bima Yojana
12	PMKSY (Pradhan Mantri Krishi Sinchayee Yojana)
13	PAHAL (DBTL – LPG Subsidy)
14	ONORC (One Nation One Ration Card)
15	THR (Take Home Ration)
16	Any Other (as finalized by MoTA)

The list of schemes to be surveyed will be finalized by the Ministry of Tribal Affairs (MoTA) and shared to the States. The draft Questionnaire shared by MoTA is annexed at Annexure 10

PVTG Household Survey Form**Survey Location Details:**

1. Latitude (Auto-populated)
2. Longitude (Auto-populated)
3. State (Auto-populated)
4. LGD Code of State (Auto-populated)
5. District (Auto-populated)
6. LGD Code of District (Auto-populated)
7. Block Name (Auto-populated)
8. LGD Code of Block (Auto-populated)
9. Gram Panchayat /Council (Auto-populated)
10. LGD code of Gram Panchayat / Council (Auto-populated)
11. Rural /Urban Village Name (Auto-populated)
12. LGD Code of Rural /Urban Village (Auto-populated)
13. PVTG Tribe Name- Drop down from List-75 PVTG list
14. PVTG habitation name - _____ (Text)_____
15. PIN Code: Number (6 Digit)
16. Mobile Number of Head of Family: -

1. Family Profile (to be responded by Head of Family):

SL No	Particulars	Field Type	Response
1.1	Name of Head of Household	Text	
1.2	Aadhar Card details	Drop down – 1. Yes 2. No (If yes, please provide 12 digits Aadhar number)	
1.3	Gender	Drop down – 1. Male 2. Female	
1.4	Date of Birth	DD/MM/YYYY	
1.5	Age	Number	
1.6	Marriage Status	1. Married 2. Unmarried 3. Widow	

		4. Widower	
1.7	Number of family members	Number	
1.8	Education Status	<p>A. Drop down –</p> <ol style="list-style-type: none"> 1. Illiterate 2. 1-5 3. 6-8 4. 9-10 5. 11-12 6. Graduation/ Post graduation <p>B. If yes in 6 then write name of degree like (B.Tech, ITI, B.ED,B.A,M.A.).....</p>	
1.9	Primary Occupation	<p>Drop down –</p> <ol style="list-style-type: none"> 1. Agriculture 2. Forest-based livelihoods 3. Daily wage labour 4. Animal husbandry 5. Fishing 6. Traditional crafts and handicrafts 7. Others..... 	
1.10	Land hold size of the family	<p>Drop down –</p> <ol style="list-style-type: none"> 1. Landless 2. <2.5acr 3. >2.5acr 	
1.11	Is the land on which the homestead is built in your name.	<p>Drop down –</p> <ol style="list-style-type: none"> 1. Yes 2. No 	
1.12	If yes in Q1.11, then upload the land documents	<p>Drop down –</p> <ol style="list-style-type: none"> 1. Yes 2. No 	
1.13	Bank Account/ Jan Dhan Account	(Yes/No, If yes please provide details of column 1.11 to 1.13)	

1.14	Name of Bank account / Jan Dhan Account	Text	
1.15	Bank account No./ Jan Dhan Account No.	Number	
1.16	IFSC code of Bank account/ Jan Dhan Account	Alphanumeric	
1.17	Caste Certificate	Drop down – 1. Yes 2. No	
	Health and Nutrition		
1.18	Is Ayushman Bharat -PM Jan Arogya Yojana (PMJAY) Card issued? (Health insurance)	Drop down – 1. Yes 2. No 3. N/A	
1.19	Are any women in your family covered under Janani Suraksha Yojana (JSY)? (Maternal health)	Drop down – 3. Yes 4. No 5. N/A	
1.20	If Yes, how many women are covered under JSY	Numeric field	
1.21	Is any child covered under Universal Immunization Programme (UIP)?	Drop down – 1. Yes 2. No 3. N/A	
1.22	If yes, how many children are	Numeric field	

	covered under UIP?		
	Employment and Social Security		
1.23	Do you have MGNREGA Job Card? (Employment guarantee)	Drop down – 1. Yes 2. No 3. N/A	
1.24	If yes, provide the job card number.	Numeric field	
1.25	If yes, are all adult members included in MGNREGA Job Card?	Drop down – 1. Yes 2. No	
1.26	Are any family members receiving a pension?	Drop down – 1. Yes 2. No	
1.27	If Yes, specify Type of pension	A. Drop down (multiple choice) – 1. Old Age Pension 2. Widow Pension 3. Disability Pension 4. Social Security Pension 5. Other (please specify) _____ B. Number of family members receiving pension: ____	
	Agriculture and Farmer Support		
1.28	Are you receiving PM Kisan Samman Nidhi? (Direct income support to farmers)	Drop down – 1. Yes 2. No 3. N/A	
	Energy and Environment		

1.29	Have you received PM Ujjwala Yojana LPG connection? (for clean cooking)	Drop down – 1. Yes 2. No 3. N/A	
1.30	If yes, are you getting PAHAL DBTL — LPG Subsidy Transfer?	Drop down – 1. Yes 2. No 3. N/A	
	Food Security and Subsidies		
1.31	Do you have Ration Card?	Drop down – 1. Antodaya Anna Yojana (AAY) 2. Priority House Hold (PHH) 3. No	
1.32	If answer is 1 or 2 above, provide the Ration Card Number	Numeric field	
1.33	If answer is 1 or 2 above, whether all members' names are included in ration card?	Drop down – 1. Yes 2. No	
1.34	If answer is 1 or 2 above, whether One Nation One Ration Card (ONORC) issued?	Drop down – 1. Yes 2. No	
	Disability		
1.35	Are there any family members who are differently abled?	Drop down 1. Yes 2. No	

1.36	If yes, is Unique Disability ID (UDID Card issued to each?	Drop down – 1. Yes 2. No	
1.37	Are any children in your family receiving Take Home Ration under Mission Saksham Anganwadi/Poshan 2.0?	Drop down – 1. Yes 2. No 3. N/A	
1.38	Is yes, how many children are receiving THR?	Numeric Field	
1.39	Do you have house allotted under PM Awas Yojna (PMAY)	Drop down – 1. Yes 2. No 3. N/A	
1.40	Is the household connected with electricity under the Saubhagya Scheme?	Drop down – 1. Yes 2. No	
1.41	If electricity is available, at what level is it provided	Drop down – 1. Household level (Electricity connection inside the house) 2. Habitation level (Electricity available in the habitation/common area only) 3. Both household and habitation level	
1.42	Does the household have access to drinking water under the Jal Jeevan Mission (JJM)	Drop down – 1. Yes 2. No	

1.43	If drinking water is available, at what level is it provided	Drop down – 1. Household level (Tap water connection inside the house – FHTC) 2. Habitation level (Common source such as standpost/handpump in habitation) 3. Both household and habitation level	
1.44	Is any member in your family having a government job.	Drop down – 1. Central govt. 2. State govt. 3. not in govt. job	
1.45	If working in central/ State Govt, please fill details.	1. Designation..... 2. Department..... 3. Relation like (Mother/Father/Brother/Sister/Daughter/Son)	
1.46	Has any member of this household been tested for sickle cell disease	Drop down – 1. Yes 2. No	
1.47	If yes, in Q.1.46 then Sickle Cell Testing Card Number	
1.48	Is any family member affected by Sickle Cell Disease?	Drop down – 1. Yes 2. No	

2. Details of family members (separate form for each member) –

SL. No.	Particulars	Field Type	Response
2.1	Name of Family Member	Text	
2.2	Aadhar Card details	Drop down – 1. Yes 2. No (If yes, please provide Aadhar number 12 digits)	
2.3	Gender	Drop down – 1. Male 2. Female	
2.4	Date of Birth	DD/MM/YYYY	
2.5	Age	Number	
2.6	Marriage Status	1. Married 2. Unmarried 3. Widow 4. Widower	
2.7	Education Status	A. Drop down – 1. Illiterate 2. 1-5 3. 6-8 4. 9-10 5. 11-12 6. Graduation/ Post graduation B. If yes in 6 then write name of degree like (B.Tech, ITI, B.ED,B.A,M.A.).....	
2.8	If option 4 is selected in question 2.7, are you receiving Pre-Matric Scholarship?	Drop down – 1. Yes 2. No	
2.9	If option 5,6 is selected in question 2.7, are you	Drop down – 1. Yes	

	receiving Post-Matric Scholarship?	2. No	
2.10	Bank Account/ Jan Dhan Account	(Yes/No, If yes, please provide details of column 2.11 to 2.13)	
2.11	Name of Bank account / Jan Dhan Account	Text	
2.12	Bank account No./ Jan Dhan Account No.	Number	
2.13	IFSC code of Bank account/ Jan Dhan Account	Alphanumeric	
2.14	Caste Certificate	Drop down – 1. Yes 2. No	

***All entry fields to be mandatory**



NABAKRUSHNA CHOUDHURY CENTRE FOR DEVELOPMENT STUDIES

Bhubaneswar - 751 013, Odisha

(ICSSR Institute in Collaboration with Government of Odisha)

No. SIA - 18 / NCDS

Date : 31.01.2026

Dr. Raj Kumar Khosla
Coordinator
State SIA Unit

To

The Additional Secretary
ST & SC Development, M & BCW Department,
Government of Odisha, Bhubaneswar

Sub:- Entitlement Survey of Particularly Vulnerable Tribal Groups (PVTG).

Ref:- PT4-STSCD-TPR-PLAN2-0017-2023/2434/SSD, Bhubaneswar dated.
29.01.2026

Sir,

With reference to your letter on the subject cited above, I am directed to intimate you that 38 numbers of Agencies were empanelled during the year 2022. Out of 38 numbers of Empanelled Agencies, 05 numbers of Agencies are not continuing now, 05 numbers of Agencies have headquarters outside the State and only 28 numbers of Agencies are carrying out the studies of the institute, the names of which are annexed.

This is for your kind information and necessary action.

Yours faithfully,


Coordinator

State SIA Unit,				
Total List of the Empanelled SIA Study Agencies as on dt.16.07.2022				
Sl. No.	Name and Address of the Empanelled Agencies for SIA Study	Name & designation of the Head of the organisation	Contact No.	email id
1	Kalinga Institute of Industrial Technology (KIIT), Campus-17, KIIT University, Patla, Bhubaneswar, Odisha	Dr. Prasanta Parida, Dy Director	9439197381	prasanta.parida@ksrm.ac.in
2	ARKITECHNO Consultants (India) Pvt. Ltd, N-3/91, I.R.C Village, Nayapalli, Bhubaneswar-751015, Odisha	Rajesh Roy Choudhury, Managing Director	9437011012	business@arkitechno.com
3	Centre For Youth and Social Development (CYSD), E-1, Institutional Area, Gangadhar Meher Marg, Po-RRL, BBSR-13, Odisha	Jagadananda, Member Secretary	9437022983 / 8249543202	jagada@cysd.org
4	DCOR Consulting Pvt. Ltd. Plot-131(P), Punjabi Chhak, Satyanagar, Bhubaneswar-751007	Satyanarayan Mohanty, Director	9437698965	satya.dcor@gmail.com
5	Arun Institute of Rural Affairs (AIRA), At-Aswahola, Po- Karamul, Via – Mahimagadi, Dist- Dhenkanal – 759014 (O),	Suresh Kumar Panda, Director	9938582607	aira_dkl@yahoo.co.in
6	Centre For Market Research and Social Development Pvt. Ltd., Plot No-132, Nuasahi, Siripur, Bhubaneswar-751003	Ms. Nilima Mishra, Director	9999986315 / 9818230760	officemail.cmsd@gmail.com
7	Institute of Rural Development & Management Studies (IRDMS), Plot No- 473, Kalinga Market, Nayapalli, Bhubaneswar-751012, Odisha	Brahmananda Rout, Secretary-cum-Chief Functionary	9437966413 / 8917318528	irdmsbbsr@gmail.com , irdms@rediffmail.com
8	All India Institute of Local Self Government, Syed Manzil, Plot No.20, 1st Floor, Bhoingar, Acharya Vihar Square, Near Science Park, Bhubaneswar-751022	Pradipta Kumar Kanungo, Regional Director	9437074103	rdbhubaneshwar@aillsg.org , manoranjannayak@aillsg.org bhubaneshwar@aillsg.org
9	Life Academy of Vocational Studies (LAVS), Plot No-17, AV Complex, Gadakana, P.O: Mancheswar Railway Colony, Bhubaneswar-751017, Odisha	Akshaya Mohapatra, President	9437960808	lavsodisha@gmail.com
10	Association for Development Initiative (ADI), Plot No.-GA-94, GA-Colony, Bharatpur, Bhubaneswar-751029	Bibhuti Bhusan Tripathy, President	9124923088	adi.delhi@rediffmail.com , info@adiindia.org
11	Institute of Social Sciences (ISS), Eastern Regional Office Plot No - 869. JI.Nivas, Bharatpur GA Plot, Bhubaneswar, Odisha, PIN:751003	Sri Karunakar Patnaik, Chief Advisor	8763819036 / 9437033575/9437492008	issbbsr@yahoo.com / issbhubaneswar@gmail.com & pramilaissbbsr@gmail.com
12	Green India, At/P.O-Jaipur, Via-Tarpur, Dist-Jagatsinghpur, Pin-754133	Manas Ranjan Khuntia, Secretary-cum-Director	9439919881	greenindiaodisha@rediffmail.com

13	Amity Humanity Foundation (AHF), Plot No.-N3-183, 1st Floor, IRC Village, Nayapalli, (Opposite of Ekamra Park), Bhubaneswar-751015, Odisha	Dr. C. Satapathy, Director	9337120013	csatapathy@bbsr.amity.edu
14	Health and Development Initiatives (HDI) , D-31, RUB Nagar, Bhubaneswar-751014	Braj Das, Director	9861210161	hdingo@rediffmail.com , hdsocial@gmail.com , brajdas@rediffmail.com
15	Ardra Consulting Services Pvt Ltd, A/79, Sahidnagar, Bhubaneswar- 751007, Dist-Khordha (O)	Mr. Ratikanta Mohanty, Managing Director	9937910105	ardraconsulting09@gmail.com , mohantyratikanta@yahoo.com
16	Geoenvitech Research & Consultancy Services Pvt Ltd, 1st Floor, N5/305, IRC Village, Nayapalli, Bhubaneswar – 751015	Dr. Nihar Ranjan Das, Managing Director	7752014832	drnihardas@gmail.com , geoenvitech@gmail.com
17	Society for Training, Action, Research & Rehabilitation (STARR), Plot No-N-6/432, IRC Village, Nayapalli, Bhubaneswar-751015 (O)	Mr. Padma Charan Dash, Director	9437285784 / 9040085784	padma_dash@yahoo.co.in , starr_orissa@yahoo.com
18	Research and Information Centre for Orissa (RICOR), 3rd Floor, OPSL Tower, F/16, Chandaka Ind. Estate, Bhubaneswar, Pin-751024 (O)	Dr. Amiya Kumar Behera, Executive Director	9437022184	akbeherakt@gmail.com , ricor.bbsr@gmail.com
19	SRUSTI, At-Bhaliabadi, Po- Pallahat, Dist-Khordha (O), PIN-752056,	Smt. Swarna Prava Pattanaik, Secretary	7008893004 /9938466934	srustingo.odisha@gmail.com
20	Research & Analysis Consultants (RAC), Saheed Nagar, Plot. No.216-A, Bhubaneswar, Odisha-751007	Dr. Saroj Ranjan Mania, Secretary	9437017630 / 9040075709	racbbsr@gmail.com
21	Council of Analytical Tribal Studies(COATS), DNK Road, Sabara Srikshetra , Koraput, Pin- 764020	Dr. Prophullo Chandro Mahapatro, Director	9437094323 / 8917528457	coatskoraput@gmail.com , pcmpatro@gmail.com
22	M/s Society for Awareness Perception and Numerous Alternatives (SAPNA) P. No-335/336, Krishnapuri, Malipada, Bhubaneswar-751003, (O)	Amar Jyoti Mishra, Secretary	7978459228 / 9438186913	sapnaorg@yahoo.com , sapnaindia.in@gmail.com
23	Amroosha Nature's Management Pvt. Ltd. Plot No.4233, Behind Badagada High School, Badagada, Bhubaneswar, Pin-751018, Odisha India	L.P Dash, Managing Director	9437014382	amrooshanatures@gmail.com
24	Devnext Consulting Pvt. Ltd. 401, Paikanagar, Delta Square, Bhubaneswar-751003	Mr. Rabi Narayan Acharya, CEO & Managing Director	8178346873	rnacharya@gmail.com , ceo@devnext.org.in
25	AGRANEE, At/Po: Sarat, Via- Kaptipada, Mayurbhanj, Pin-757079 Orissa	Manmohan Pradhan, Secretary	9437534176	agranee@yahoo.co.in
26	KARTABYA, Plot No.335/4078, Jayadev Vihar, P.O-RRL Campus, Bhubaneswar, Pin-751013, Dist-Khurda (O)	Dr. Pravas Ranjan Mishra, Founder- cum-Secretary	8249352658	kartabyaa@gmail.com
27	National Institute of Rural Development and Environmental Science (NIRDES), At/Po – Jagannath Prasad, Near Block office, Dist-Ganjam, Pin-761121	Giridhari Pattanaik, Director	9437622291	nirdesorissa@yahoo.co.in

28	Agricultural and Rural Development Consultancy Society (ARDCOS), Flat No-115, Basundhara Apartment, Rasulgarh, Bhubaneswar, Pin-751010,	Prof. (Dr.) Gyana Chandra Kar, Hony. President & CEO	9437023618 / 9438166123	ardcos_bbsr@yahoo.co.in, draratinanda@gmail.com
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PVTG Household Survey Form**Survey Location Details:**

1. Latitude (Auto-populated)
2. Longitude (Auto-populated)
3. State (Auto-populated)
4. LGD Code of State (Auto-populated)
5. District (Auto-populated)
6. LGD Code of District (Auto-populated)
7. Block Name (Auto-populated)
8. LGD Code of Block (Auto-populated)
9. Gram Panchayat /Council (Auto-populated)
10. LGD code of Gram Panchayat / Council (Auto-populated)
11. Rural /Urban Village Name (Auto-populated)
12. LGD Code of Rural /Urban Village (Auto-populated)
13. PVTG Tribe Name- Drop down from List-75 PVTG list
14. PVTG habitation name - _____(Text)_____
15. PIN Code: Number (6 Digit)
16. Mobile Number of Head of Family: -

1. Family Profile (to be responded by Head of Family):

SL No	Particulars	Field Type	Response
1.1	Name of Head of Household	Text	
1.2	Aadhar Card details	Drop down – 1. Yes 2. No (If yes, please provide 12 digits Aadhar number)	
1.3	Gender	Drop down – 1. Male 2. Female	
1.4	Date of Birth	DD/MM/YYYY	
1.5	Age	Number	
1.6	Marriage Status	1. Married 2. Unmarried 3. Widow	

		4. Widower	
1.7	Number of family members	Number	
1.8	Education Status	<p>A. Drop down –</p> <ol style="list-style-type: none"> 1. Illiterate 2. 1-5 3. 6-8 4. 9-10 5. 11-12 6. Graduation/ Post graduation <p>B. If yes in 6 then write name of degree like (B.Tech, ITI, B.ED,B.A,M.A.).....</p>	
1.9	Primary Occupation	<p>Drop down –</p> <ol style="list-style-type: none"> 1. Agriculture 2. Forest-based livelihoods 3. Daily wage labour 4. Animal husbandry 5. Fishing 6. Traditional crafts and handicrafts 7. Others..... 	
1.10	Land hold size of the family	<p>Drop down –</p> <ol style="list-style-type: none"> 1. Landless 2. <2.5acr 3. >2.5acr 	
1.11	Is the land on which the homestead is built in your name.	<p>Drop down –</p> <ol style="list-style-type: none"> 1. Yes 2. No 	
1.12	If yes in Q1.11, then upload the land documents	<p>Drop down –</p> <ol style="list-style-type: none"> 1. Yes 2. No 	
1.13	Bank Account/ Jan Dhan Account	(Yes/No, If yes please provide details of column 1.11 to 1.13)	

1.14	Name of Bank account / Jan Dhan Account	Text	
1.15	Bank account No./ Jan Dhan Account No.	Number	
1.16	IFSC code of Bank account/ Jan Dhan Account	Alphanumeric	
1.17	Caste Certificate	Drop down – 1. Yes 2. No	
	Health and Nutrition		
1.18	Is Ayushman Bharat -PM Jan Arogya Yojana (PMJAY) Card issued? (Health insurance)	Drop down – 1. Yes 2. No 3. N/A	
1.19	Are any women in your family covered under Janani Suraksha Yojana (JSY)? (Maternal health)	Drop down – 3. Yes 4. No 5. N/A	
1.20	If Yes, how many women are covered under JSY	Numeric field	
1.21	Is any child covered under Universal Immunization Programme (UIP)?	Drop down – 1. Yes 2. No 3. N/A	
1.22	If yes, how many children are	Numeric field	

	covered under UIP?		
	Employment and Social Security		
1.23	Do you have MGNREGA Job Card? (Employment guarantee)	Drop down – 1. Yes 2. No 3. N/A	
1.24	If yes, provide the job card number.	Numeric field	
1.25	If yes, are all adult members included in MGNREGA Job Card?	Drop down – 1. Yes 2. No	
1.26	Are any family members receiving a pension?	Drop down – 1. Yes 2. No	
1.27	If Yes, specify Type of pension	A. Drop down (multiple choice) – 1. Old Age Pension 2. Widow Pension 3. Disability Pension 4. Social Security Pension 5. Other (please specify) _____ B. Number of family members receiving pension: ____	
	Agriculture and Farmer Support		
1.28	Are you receiving PM Kisan Samman Nidhi? (Direct income support to farmers)	Drop down – 1. Yes 2. No 3. N/A	
	Energy and Environment		

1.29	Have you received PM Ujjwala Yojana LPG connection? (for clean cooking)	Drop down – 1. Yes 2. No 3. N/A	
1.30	If yes, are you getting PAHAL DBTL — LPG Subsidy Transfer?	Drop down – 1. Yes 2. No 3. N/A	
	Food Security and Subsidies		
1.31	Do you have Ration Card?	Drop down – 1. Antodaya Anna Yojana (AAY) 2. Priority House Hold (PHH) 3. No	
1.32	If answer is 1 or 2 above, provide the Ration Card Number	Numeric field	
1.33	If answer is 1 or 2 above, whether all members' names are included in ration card?	Drop down – 1. Yes 2. No	
1.34	If answer is 1 or 2 above, whether One Nation One Ration Card (ONORC) issued?	Drop down – 1. Yes 2. No	
	Disability		
1.35	Are there any family members who are differently abled?	Drop down 1. Yes 2. No	

1.36	If yes, is Unique Disability ID (UDID Card issued to each?	Drop down – 1. Yes 2. No	
1.37	Are any children in your family receiving Take Home Ration under Mission Saksham Anganwadi/Poshan 2.0?	Drop down – 1. Yes 2. No 3. N/A	
1.38	Is yes, how many children are receiving THR?	Numeric Field	
1.39	Do you have house allotted under PM Awas Yojna (PMAY)	Drop down – 1. Yes 2. No 3. N/A	
1.40	Is the household connected with electricity under the Saubhagya Scheme?	Drop down – 1. Yes 2. No	
1.41	If electricity is available, at what level is it provided	Drop down – 1. Household level (Electricity connection inside the house) 2. Habitation level (Electricity available in the habitation/common area only) 3. Both household and habitation level	
1.42	Does the household have access to drinking water under the Jal Jeevan Mission (JJM)	Drop down – 1. Yes 2. No	

1.43	If drinking water is available, at what level is it provided	Drop down – 1. Household level (Tap water connection inside the house – FHTC) 2. Habitation level (Common source such as standpost/handpump in habitation) 3. Both household and habitation level	
1.44	Is any member in your family having a government job.	Drop down – 1. Central govt. 2. State govt. 3. not in govt. job	
1.45	If working in central/ State Govt, please fill details.	1. Designation..... 2. Department..... 3. Relation like (Mother/Father/Brother/Sister/Daughter/Son)	
1.46	Has any member of this household been tested for sickle cell disease	Drop down – 1. Yes 2. No	
1.47	If yes, in Q.1.46 then Sickle Cell Testing Card Number	
1.48	Is any family member affected by Sickle Cell Disease?	Drop down – 1. Yes 2. No	

2. Details of family members (separate form for each member) –

SL. No.	Particulars	Field Type	Response
2.1	Name of Family Member	Text	
2.2	Aadhar Card details	Drop down – 1. Yes 2. No (If yes, please provide Aadhar number 12 digits)	
2.3	Gender	Drop down – 1. Male 2. Female	
2.4	Date of Birth	DD/MM/YYYY	
2.5	Age	Number	
2.6	Marriage Status	1. Married 2. Unmarried 3. Widow 4. Widower	
2.7	Education Status	A. Drop down – 1. Illiterate 2. 1-5 3. 6-8 4. 9-10 5. 11-12 6. Graduation/ Post graduation B. If yes in 6 then write name of degree like (B.Tech, ITI, B.ED,B.A,M.A.).....	
2.8	If option 4 is selected in question 2.7, are you receiving Pre-Matric Scholarship?	Drop down – 1. Yes 2. No	
2.9	If option 5,6 is selected in question 2.7, are you	Drop down – 1. Yes	

	receiving Post-Matric Scholarship?	2. No	
2.10	Bank Account/ Jan Dhan Account	(Yes/No, If yes, please provide details of column 2.11 to 2.13)	
2.11	Name of Bank account / Jan Dhan Account	Text	
2.12	Bank account No./ Jan Dhan Account No.	Number	
2.13	IFSC code of Bank account/ Jan Dhan Account	Alphanumeric	
2.14	Caste Certificate	Drop down – 1. Yes 2. No	

***All entry fields to be mandatory**

MPA Wise Households & Population as per PM JANMAN

Annexure-II

SL	District	Name of the MPA	Households	Population
1	Angul	PBDA, Jamardihi	1927	8686
2	Deogarh	PBDA, Rugudakudar	1139	4264
3	Dhenkanal	JDA, Kamakhyanagar	3730	14324
4	Gajapati	SDA, Chandragiri	4049	21163
	Gajapati	LSDA, Serango	2974	13199
5	Ganjam	Tumba Dev Agency, Patrapur	3242	14163
6	Jajpur	BJDA, Sukinda	338	1699
7	Kalahandi	KKDA, Lanjigarh	8274	37994
8	Kandhmal	KKDA, Belghar	2858	12497
9	Kendujhar	JDA, Gonasika	4423	23071
		PBDA, Banspal	13576	68313
10	Malkangiri	BDA, Mudulipada	2945	11859
		DDA, Kudumulguma	2471	11013
11	Mayurbhanj	LDA, Moroda	1923	6832
		HK & MDA	883	2833
12	Nuapada	CBDA, Sunabeda	1921	5061
13	Rayagada	SDA, Putasing	6933	33646
		DKDA, Chatikona	2224	8811
		DKDA, Parsali	775	2962
14	Sundargarh	PBDA, Khuntgaon	2097	9370
		Total	68702	311760